

Flairnow

Newsletter www.flairnow.co.uk

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TIPS FOR DOCUMENT CHECKERS

The CRB website has been updated to include an additional section that is designed to draw together publications that may be useful to those who are document checkers.

As part of this new section the CRB has attached links to documents produced by both the DVLA AND Identity and Passport Services (IPS).

The IPS document explains the differences between the variously aged passports and what to look for in each. Whilst most of these are simple, such as checking for tampering on the personal

details pages, others are not as obvious such as the security watermarking that can only be seen under UV light. You must remember that in all cases of document fraud involving a UK passport you should report the matter to the Identity and Passport Service. This includes altered or counterfeited UK passports and instances in which it is suspected that a person might not be entitled to the UK passport that they have presented.

The DVLA documents introduce the new form of driver's licence and explain the security features on these. For example

there is an explanation of how the driver number is created and whether the applicant has failed to provide details of an additional forename on the Disclosure application form etc.

If you come across any other identity documentation that may be useful to others. Please let us know and we will pass it on to the CRB



Common CRB Errors

- Failure to sign in Black Ink
- Missing Data e.g. required number of documents
- Failure to insert additional sheets
- Inconsistent address dates
- New Citizens ID Card is not acceptable by the CRB
- A Doctors Letter is no longer acceptable by the CRB
- Previous CRB disclosures only acceptable if they are 12 months old.

August Price Increase

As from August 1st, the Flairnow administration charge for processing a CRB will increase to £9.50. The CRB fees remain the same and so does the POVA

charge of £4. The additional £1.50 is to cover the recent increases in postage and additional telephone calls over queries to both Disclosure Officers and the

CRB.

Flairnow will endeavour to maintain its high standard of efficiency and excellence and hopes that it can depend upon your continued support.

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